

## Teacher Public Offering Guidelines -- Tokyo University of Science, Institute of Arts and Sciences, Katsushika Division

<b>1. Staff number of public offering</b>	Associate professor or lecturer (1 person)
<b>2. Term of office</b>	Mandatory retirement age system (the last day of the fiscal year when the employee reaches 65 years old)
<b>3. Affiliation</b>	Tokyo University of Science, Institute of Arts and Sciences, Katsushika Division
<b>4. Place of work</b>	Immediately after hiring: Katsushika Campus, Tokyo University of Science Scope of change: Place designated by the University
<b>5. Job duties</b>	Immediately after hiring: Teach students about their major field of study, guide their research, and conduct research. However, the University may order job duties other than the above. Scope of change: Duties designated by the University
<b>6. Area of expertise</b>	One or more of the following: Anglophone Literatures, English Cultural Studies, English Language Education (TESOL/TEFL/ESP (e.g. Science)), Linguistics, Applied Linguistics
<b>7. Subject to be assigned</b>	English language subjects, English-related subjects, general education subjects in humanities
<b>8. Date of adoption</b>	April 1, 2026
<b>9. Eligibility for application</b>	<ul style="list-style-type: none"> <li>• Candidates with a PhD degree preferred, but those without a PhD who have a strong research record will also be considered.</li> <li>• Enthusiastic individual who is willing to contribute to TUS English education program and university administrative duties, as well as conduct interdisciplinary research and collaborate with educators within and outside the university</li> <li>• Japanese and English proficiency sufficient for conducting university duties</li> </ul>
<b>10. Documents to be submitted</b>	<p>(1) Curriculum Vitae in TUS format - Download from: <a href="https://tus.box.com/s/416copxqsa8ev5tdkfhns2lry3kddtws">https://tus.box.com/s/416copxqsa8ev5tdkfhns2lry3kddtws</a></p> <p>(2) About education and research - List of research and educational achievements (they should be categorized as academic papers, books, academic presentations, teaching experiences and others) * In principle, the list should be prepared in the following manner. (a) List in descending order of year of creation ; (b) For joint/co-authored works, list the names of all authors in the sequence in which they are listed. However, if there are many joint/co-authors, list at a minimum the name of the first author and the number of other authors and indicate your place in the sequence of authors; (c) Mark the corresponding author with an asterisk; and (d) Underline your own name.</p> <p>- Summaries of the three major research publications (Japanese papers: approx.150-word English summaries for each / English papers: approx.400-character Japanese summaries for each) - Description of research and teaching experience, as well as of suitability for the role (approx. 600-800 Japanese characters) - Description of the hopes and aspirations for research and education after taking up the post at TUS (approx. 300 words in English)</p> <p>(3) Copies of three significant research publications (4) Photocopy of Ph.D. diploma or highest degree earned or the certificate of degree (5) Contact information for two individuals who could provide a reference for the applicant (Name, affiliation/position, e-mail address, telephone number, applicant's relationship to the referee)</p>
<b>11. Application deadline</b>	Must arrive by July 1, 2025 (Tuesday)
<b>12. Documents to be submitted and contact information</b>	<p>Documents to be sent to: Prof. Kazutake Kita Katsushika Division, Institute of Arts and Sciences, Tokyo University of Science 6-3-1 Niijuku, Katsushika-ku, Tokyo 125-8585 Contact: <a href="mailto:kkita[at]rs.tus.ac.jp">kkita[at]rs.tus.ac.jp</a> (Please replace [at] with @.) * Documents should be sent by registered mail with "Katsushika Division, Institute of Arts and Sciences application documents inside" written in red on the front.</p>
<b>13. Others</b>	<ul style="list-style-type: none"> <li>• Please refer to the following URL to confirm the image of teachers the University and its faculties, graduate schools, etc. seek and the organization policy of the teacher organization. <a href="https://www.tus.ac.jp/about/university/editorial_policy/">https://www.tus.ac.jp/about/university/editorial_policy/</a></li> <li>• Tokyo University of Science aims to be a university that actively fosters, utilizes, and supports the success of female human resources. We hope women will actively apply.</li> <li>Please refer to the following URL for information on measures to support the success of female teachers (for those who are pregnant, have given birth, or are engaged in childcare, nursing care, etc., various systems to support the work-life balance, and other measures). Council of Diversity: <a href="https://www.tus.ac.jp/tcw/">https://www.tus.ac.jp/tcw/</a></li> <li>• Tokyo University of Science has implemented the Laboratory Startup Expense Support Program for teachers who have just been hired at the University, with the aim of improving their individual research environment and stimulating their research activities.</li> <li>• The Overseas Research Program is in place to support a certain period of stay at a foreign university or research institution for research purposes.</li> <li>• Smoking is prohibited on the campus of Tokyo University of Science except for the designated areas. <a href="https://www.tus.ac.jp/tuslife/campuslife/academy/nosmoking/">https://www.tus.ac.jp/tuslife/campuslife/academy/nosmoking/</a></li> <li>• Applicants are responsible for their own transportation and other expenses associated with the interview.</li> </ul>